

MANUAL 6

A statement of the categories of documents that are held by it for under its control

[Section 4(1)(b)(vi)]

S. No.	Nature of Record	Details of information available	Unit/ section where available
1.	University Act and First Statutes	<p>The Act contains all provisions under which the University has been established as a non-affiliating teaching and research University at Delhi to facilitate and promote studies, research, technology, innovation, incubation and extension work in emerging areas of professional education with focus on engineering, technology, applied sciences, management and its allied areas and also to achieve excellence in these and related fields and other matters connected therewith or incidental thereto. It is the basis for functioning of the University.</p> <p>The First Statutes are those statutes (Statutes 1 to 25) made by the Govt. of National Capital Territory of Delhi, after obtaining the prior approval of Chancellor.</p>	Planning
2.	Statutes, Ordinances and Regulations	<p>All statutes, ordinances and regulations framed under provisions of the Act and approved by the statutory authorities. A new Statute or a Statute amending or repealing an existing Statute shall not be valid unless it has received the assent of the Chancellor, who will take into consideration the views of the concerned department while deciding the matter:</p> <p>Provided that if the Chancellor does not convey his decision within sixty days of the reference received by him, it shall be deemed that the Chancellor has given his assent to the proposal.</p> <p>First Ordinance of the Indira Gandhi Delhi Technical University for Women relating to establishment of faculties and departments of the University has been made by the Vice-Chancellor and</p>	Planning

		<p>submitted to the Secretary, Technical Education for approval of the Government.</p> <p>The Board of Management in its first meeting held on 20.12.2013 has approved the following Ordinances in exercise of powers vested with the Board under Section 22 sub-section (1) read with Section 22 sub-section (2)(ii) :</p> <ul style="list-style-type: none"> (i) Ordinance on Institution of Medals, Prizes, Merit Scholarship and Awards to the outstanding students and fee waiver to students of Economically Weaker Sections (EWS) of Society was approved, with minor modifications suggested on minimum income of the parents of the ward. (ii) Ordinance on conduct and evaluation of examinations for programmes leading to all Bachelor/Master Degrees and post-graduate diplomas at IGDTUW and regulation on Unfair-means. (iii) Ordinance on the admission of students to Ph.D Programmes of IGDTUW. (iv) Ordinance on maintenance of discipline among the students of the university. <p>The approved Ordinances are in the process of publication in Government Gazette.</p>	
3.	Annual Report	Annual Report for the financial year 2013-14 shall be due for preparation as per provisions of the Section 33 of the University Act after 31.03.2014. It may contain activities held in the University during the financial year.	Planning
4	Agenda and minutes of meetings of statutory authorities	Agenda items and proceedings of :- <ul style="list-style-type: none"> (i) Board of Management (ii) Finance Committee (iii) Academic Council 	Planning